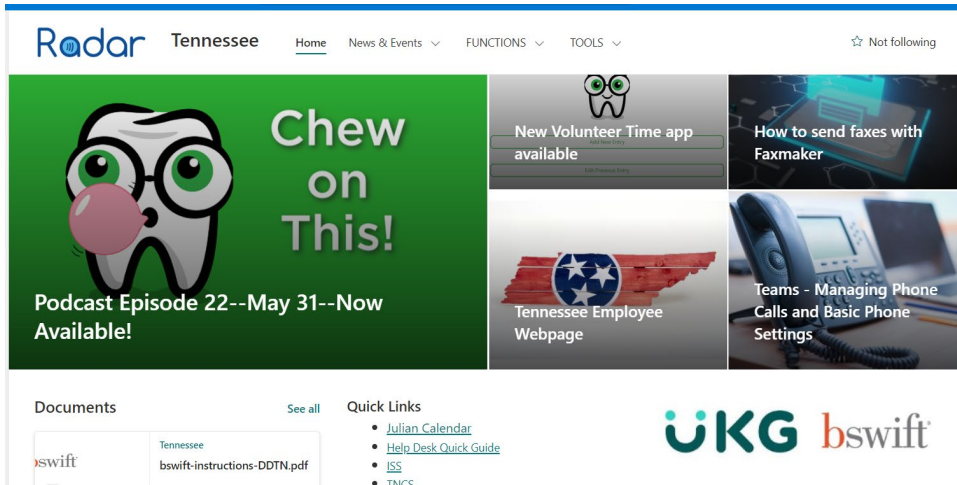




# Single Sign On

Action: All Employees

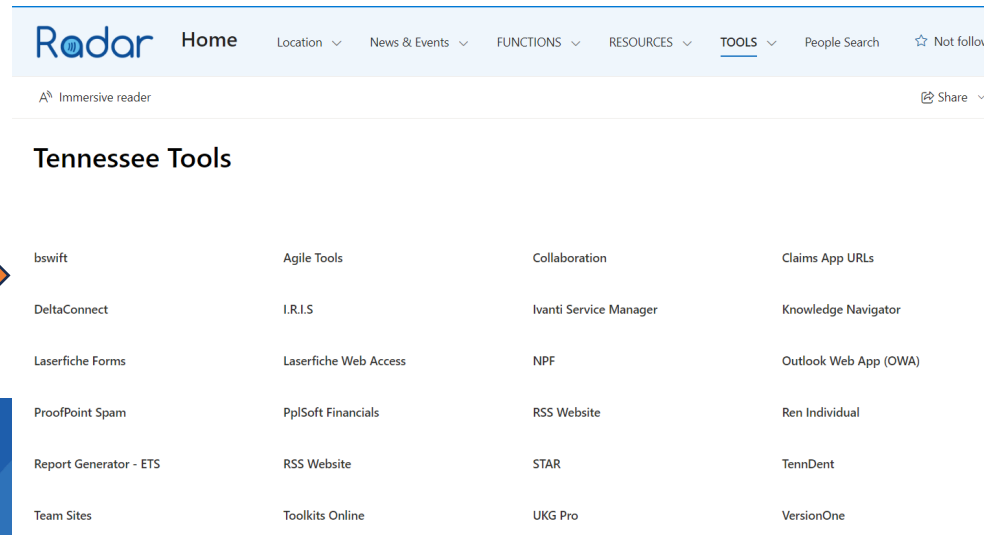
# Click on the Workday icon on the Radar Homepage or under “Tools”



*Once live, on the home page, you will see Workday instead of UKG*

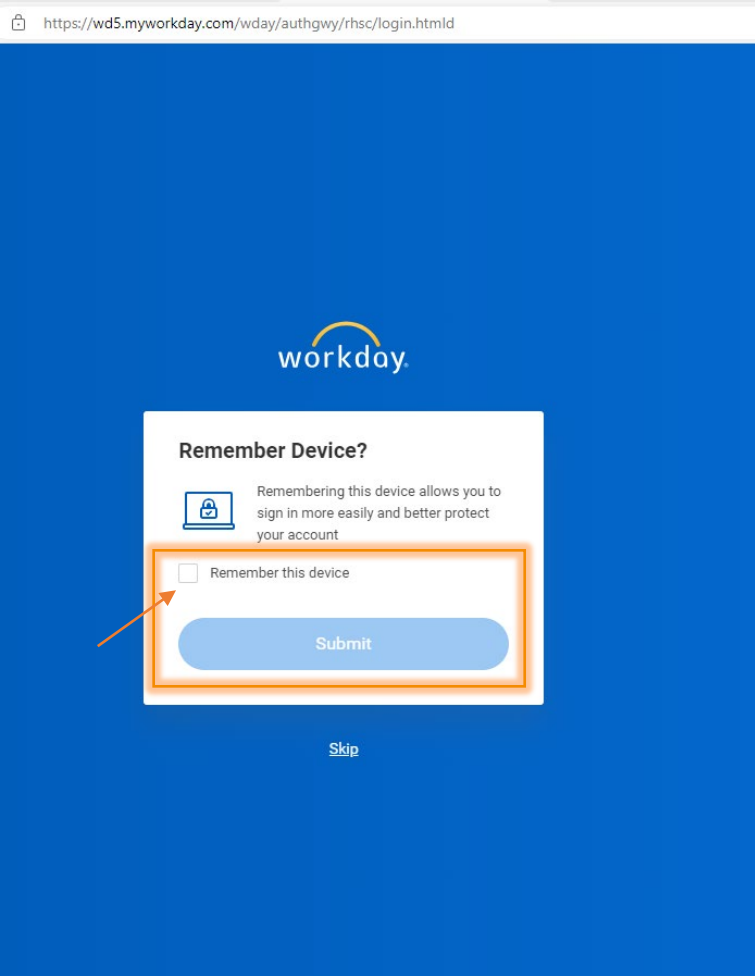


*Once live, under tools, you will see Workday AND UKG. UKG will be gone after 7/12/24*



# Select *Remember this device* and Click *Submit*

Note: Once you select *Remember this device*, you may be automatically be pushed to Workday in the future when pushing the Workday button on Radar.



The screenshot shows a web browser window with the URL <https://wd5.myworkday.com/wday/authgwy/rhsc/login.html>. The page features the Workday logo at the top center. Below the logo is a white dialog box titled "Remember Device?". The dialog box contains a lock icon and the text: "Remembering this device allows you to sign in more easily and better protect your account". Below this text is a checkbox labeled "Remember this device", which is highlighted with an orange border and an arrow pointing to it. At the bottom of the dialog box is a blue "Submit" button. Below the dialog box is a "Skip" link.



# You should be directed to your Workday home page

The screenshot shows the Workday home page in a browser. The address bar displays `https://wd5.myworkday.com/rhsc/d/home.html`. The page features a navigation menu with the Workday logo, a search bar, and a notification bell. A banner image at the top depicts a park scene with people walking and a dog. A notification box prompts the user to "Get the Workday Mobile App" with their organization ID. The main content area includes a "Good Morning" greeting, the date "It's Wednesday, May 29, 2024", and a "Timely Suggestions" section with a "View All Apps" button. Below this is a "Recommended for You" section with two cards: "Understand Your People Network" (based on role) and "Showcase Your Best Self with Your Profile" (based on popular actions). A blue button is visible in the bottom right corner of the page content.

